

# Dixon County Board Minutes



August 13, 2020

## DIXON COUNTY BOARD OF SUPERVISORS PROCEEDINGS

The Dixon County Board of Supervisors met on August 13, 2020 at 9:00 A.M. for an adjourned meeting in the Court Room in the Dixon County Courthouse in Ponca, Nebraska. Chair Lisa Lunz opened the meeting with the Pledge of Allegiance and called for roll call of members present. Answering were: Don Andersen, Neil Blohm, Alan Mackling, Terry Nicholson, Roger Peterson and Lisa Lunz. Absent: Koch. Also present were Cindy Purucker, Dixon County Clerk and Secretary to the Board of Supervisors and other interested persons. Chair Lunz gave notice to the public of the location of the posted Open Meetings Law.

Motion was made by Nicholson, seconded by Andersen to show that this meeting was preceded by due and legal notice by posting as required by law in the Bank of Dixon County, bulletin board in the lower hall of the courthouse, bulletin board in the County Clerk's office and two County newspapers, and all Board Members were notified simultaneously and the agenda of all know business to come before the Board of Supervisors was posted in the office of the County Clerk.

On roll call vote, Motion carried. Supervisors voting in favor of said motion were: Don Anderson, Neil Blohm, Alan Mackling, Terry Nicholson, Roger Peterson, and Lisa Lunz. Supervisors voting against: None. Absent: Koch.

Motion was made by Blohm, seconded by Andersen to approve the minutes of the July 15<sup>th</sup>, July 16<sup>th</sup> & July 28<sup>th</sup> meetings with the correction of a couple typographical errors in the July 15<sup>th</sup> meeting. On roll call vote, Motion carried. Supervisors voting in favor of said motion were: Don Anderson, Neil Blohm, Alan Mackling, Terry Nicholson, Roger Peterson, and Lisa Lunz. Supervisors voting against: None. Absent: Koch.

Dixon County Road Supt., Arnold Mellick and Engineer, Brian McDonald were present to discuss ongoing road and bridge projects.

Brian McDonald, County Engineer, updated the Board on the Emerson North county line FHW project. They started to survey the bridge and he has a meeting with the Army Corps of Engineers next week. The Bridge Match program won't be released until October. Right-of-Way on FEMA Site #11 is ready to proceed. Brian will meet with Supervisor Mackling and Mr. Smith to complete the process.

Brian also stated that the bridge southwest of Concord will be let for spring 2021 construction. The use of the Bengsten bridge FEMA money was discussed and a couple of bridges were suggested and the possibility of replacing a couple bridges with box culverts.

The Board asked Brian to look at bridge #10205 on the Mulberry Bend road, to check the head cut on bridge #42120 south of Highway 12 between sections 34 & 35, bridge 2030P, on Silvercreek Road to see if it could be widened or if it needs replaced.

The Van Lent bridge head cut was discussed. Brian stated this is an EWP project and we should wait until the Emerson county line bridge is completed to move forward and wait for that funding to come through.

The road realignment south of Martinsburg needs sloping and fine grading done. Letting the road sit for a season will help settle the road and staking will be done next spring completion.

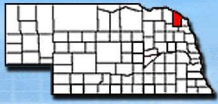
Arnold Mellick, Dixon County Highway Supt. received a request from NDOT to temporarily close the intersection of 868 Road and Highway 116 while the bridge is being repaired. The Board agreed to let the road be closed temporarily for bridge repairs.

Fracture Critical Bridge Inspections were discussed. Brian stated that we have 10 or 11 bridges that need inspected. The cost would be about \$1,000.00 to \$1,500.00 per bridge. The Board requested that JEO do the inspections. Inspections need to be completed by October.

There was project discussion on the 2021 1- & 6-Year Road Plan.

Shea Scollard, Emergency Manager, informed the Board that he had been working on his budget, inventory, the COVID-19 disaster and the 2018, & 2019 Floods. He has also been working on the Hazard Mitigation Plan and the EMPG Grant. He has taken over the towers since Lynn Johansen resigned. He is working on the FCC license and a contract with the Civil Air Patrol. He has been in talks with the Iowa Red

August 13, 2020



# Dixon County Board Minutes



*August 13, 2020*

Cross for future assistance if needed. Several 911 signs were found and are being placed. He is continuing to work with mapping and re-organizing since Lynn left. Shea and Sara are meeting with the Fire Chiefs on August 13<sup>th</sup> to discuss a rescue boundary map. Shea also stated that he and Sara were notified that the tower at Maskell has a washout on the approach that needs covered with a grate. The county will take care of it.

Sara Kumm, 911 Coordinator, stated in the transition she has deposited older checks from money that we get from 911-line charges. A list of bills is being checked out to see if they have been paid.

Geo Comm, the dispatching/mapping program, has been installed. Accounts have been set up for the dispatchers, Shea and Sara. They are waiting on a backup server to be put in place. Map building is being transferred from the old system and they are starting to build a map. They will start testing in mid -September and go live at the end of October.

Sara also stated that because of COVID-19 the state cancelled the statewide radio system grant. An estimate was received from Motorola to do the needed upgrades before the statewide radio system can be installed. Our contract will run for 5 years.

The repeater was replaced in the North Tower. Coax and an antenna were replaced on the South Tower. The climbing company will be coming back to remove the old coax and pull anything off that needs cleaned off. She stated that the repeaters on the South Tower need replaced in the near future. She has started to set up a budget plan to start a replacement rotation for the repeaters.

Sara gave a door and FOB system update. The contractor will be here this week with a door guy so he understands what we need and can submit a bid next week. Midwest Alarm will be discussing door locks with the contractor also.

The tornado drill is set for September 14<sup>th</sup> at noon. Training will be held September 10<sup>th</sup> & 11<sup>th</sup> at 9:00 A.M. in the courtroom. Evaluators will be chosen at the September meeting.

The Board recessed to meet as Board of Equalization, and reconvened with all members present except Koch.

County Attorney, Leland Miner was present to discuss legal concerns of the Board.

The agreement with Lancaster County Youth Services for juvenile detention services was discussed. Leland recommended that we sign the contract in the case we would ever need their services. A motion to sign the contract was made by Blohm and seconded by Mackling. On roll call vote Motion carried. Supervisors voting in favor of said motion were: Don Anderson, Neil Blohm, Alan Mackling, Terry Nicholson, Roger Peterson, and Lisa Lunz. Supervisors voting against: None. Absent: Koch.

Dixon County's Budget Hearing was set for September 8, 2020 at 1:30 P.M. and a hearing to set a tax request at a different amount than last year was set for September 8, 2020 at 1:45 P.M. on a motion by Nicholson, second by Mackling. On roll call vote, Motion carried. Supervisors voting in favor of said motion were: Don Anderson, Neil Blohm, Alan Mackling, Terry Nicholson, Roger Peterson, and Lisa Lunz. Supervisors voting against: None. Absent: Koch.

The Visitor's Bureau recommended that Carol Clark be appointed to fill a vacancy on their board. Supervisor Nicholson made a motion to appoint Carol Clark to fill the vacancy on the Visitor's Bureau, seconded by Mackling. On roll call vote: Motion carried. Supervisors voting in favor of said motion were: Don Anderson, Neil Blohm, Alan Mackling, Terry Nicholson, Roger Peterson, and Lisa Lunz. Supervisors voting against: None. Absent: Koch.

A motion was made by Mackling and seconded by Andersen to allow the County Treasurer to dispose of non-working equipment on inventory, the list is on file in the County Clerk's office. On roll call vote: Motion carried. Supervisors voting in favor of said motion were: Don Anderson, Neil Blohm, Alan Mackling, Terry Nicholson, Roger Peterson, and Lisa Lunz. Supervisors voting against: None. Absent: Koch.

The County Sheriff's and Treasurer's Distress Warrant Reports were reviewed.

The Treasurer was authorized to strike taxes from the Tax List on a motion by Peterson and second by Nicholson. On roll call vote, Motion carried. Supervisors voting in favor of said motion were: Don Anderson,

*August 13, 2020*



# Dixon County Board Minutes



August 13, 2020

Neil Blohm, Alan Mackling, Terry Nicholson, Roger Peterson, and Lisa Lunz. Supervisors voting against: None. Absent: Koch.

The County Official’s Fee Reports and Treasurer’s List of Pledged Securities were approved on a motion by Mackling and a second by Blohm. On roll call vote, Motion carried. Supervisors voting in favor of said motion were: Don Anderson, Neil Blohm, Alan Mackling, Terry Nicholson, Roger Peterson, and Lisa Lunz. Supervisors voting against: None. Absent: Koch.

Correspondence was reviewed.

The Board recessed for lunch at 12:00 P.M.

The Board reconvened at 1:00 P.M. will all members present except Koch.

Lisa Wilson met with the Board regarding the easement to the Steve Nelson property. There has been issues with one of the land owners adjacent to the easement. She would like the Board to consider the property as remote access and make it a township road that would extend from Billy Jo Conrad’s mailbox south to Steve Nelson’s property line. Chair Lunz stated that she would consult the County Attorney on the matter and he will let her know the determination.

Assessor, Amy Watchorn, Treasurer, JoAnn Brennan, Clerk, Cindy Purucker, met with the Board to discuss budget expectations with regard to salary increases for Courthouse employees. JoAnn Brennan stated that the officials were willing to give a .75 cent raise to their deputies and staff. Clerk of District Court, Jackie King-Coughlin stated later that she was in agreement with that decision. As per the Salary Resolution the elected officials are to receive a 2% increase. The Board will discuss road and the janitorial wages later in the meeting.

Chair Lunz stated that she and Supervisor Andersen had met with the elected officials earlier in the month to open communication and to challenge the officials for two ways to make the county more efficient. She will meet with the officials again in September and then monthly or quarterly from then on.

The County Official’s 2020 Inventories, except for inventories that were not turned in by Supervisors in Districts 2, 3 & 6 and the Newcastle Shop, were approved on a motion by Mackling and second by Blohm. On roll call vote, Motion carried. Supervisors voting in favor of said motion were: Don Anderson, Neil Blohm, Alan Mackling, Terry Nicholson, Roger Peterson, and Lisa Lunz. Supervisors voting against: None. Absent: Koch.

The following claims were presented by the Claims Committee:

***CO-Capital Outlay, ER-Equipment Rental, INS-Insurance, LS-Legal Services, MA-Materials, MI-Miscellaneous, OE-Operating Expenses, PY-Prior Years Service, RE-Reimbursement, RP-Repairs, SU-Supplies, TT-Tax Transfer, TS-Technology Services, VS-Vendor Services***

## GENERAL FUND

	Courthouse empl.,supv. & coord.	Salaries	\$132,957.57
20080001	Angela Abts	RE	\$80.50
20080002	Don Andersen	RE	\$82.80
20080003	Applied Connective Technologies	TS	\$1,200.00
20080004	Baldwin Cooke	LS	\$55.15
20080005	Bank Of Dixon County	MI	\$103.53
20080006	Bank Of Dixon County	MI/SU/OE	\$1,044.74

August 13, 2020



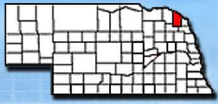
# Dixon County Board Minutes



August 13, 2020

20080007	C & C Country Store, LLC	OE	\$78.45
20080008	Coffee King, Inc	MI	\$123.00
20080009	Consolidated Management Company	MI	\$353.84
20080010	Counsel	TS	\$93.16
20080011	Counsel	TS	\$155.97
20080012	Countryside Gas & Grocery	OE	\$46.50
20080013	Cubby's Corporate Office	OE	\$1,007.79
20080014	Dakota County Court	LS	\$3.75
20080015	DAS State Acctg-Central Finance	TS	\$448.00
20080016	DAS State Acctg-Central Finance	TS	\$30.88
20080017	Dixon County Clerk	OE	\$154.20
20080018	Dixon County Clerk Of Dist Court	LS	\$173.00
20080019	Dixon County Court	LS	\$167.00
20080020	Dixon County Insurance Fund	INS	\$986,911.42
20080021	Dixon County Sheriff's Office	LS/MI	\$80.06
20080022	Doc Jay's Auto Repair	VS	\$64.40
20080023	Eakes Office Plus	SU	\$171.72
20080024	Egle, Fullner, Montag, Hockabout AAL	LS	\$738.30
20080025	Elite Court Reporting	LS	\$471.65
20080026	Fitzgerald, Vetter & Temple	LS	\$2,082.62
20080027	Gill Hauling Inc	VS	\$113.50
20080028	Great Plains Comm Inc	OE	\$1,095.01
20080029	Group Resources of Iowa, LLC	INS	\$2,311.24
20080030	The Home Depot Pro	SU	\$279.39
20080031	Interstate All Battery Center	SU	\$7.40
20080032	Kenneth Ray Johnson	RE	\$69.10
20080033	K & K Catering	VS	\$1,454.25
20080034	Jane Keitges	RE	\$40.25
20080035	Krohn Car Care	RP	\$584.00
20080036	Lisa Lunz	RE	\$150.00
20080037	M C I	OE	\$171.23
20080038	M I P S, Inc	VS	\$2,524.64
20080039	Alan Mackling	RE	\$150.00
20080040	Menards-Sioux City	SU	\$8.37
20080041	Midwest Alarm Service	VS	\$232.68
20080042	Leland K. Miner	OE	\$54.89
20080043	Mitiku Mamo	RE/MI	\$634.03
20080044	Munderloh-Smith Funeral Home	LS	\$500.00
20080045	N A C O	MI	\$250.00
20080046	Nebraska Health & Human Services	LS	\$90.00
20080047	Nebraska Journal Leader	VS	\$340.90
20080048	Nebraska Law Enforcement	MI	\$50.00
20080049	Northeast Power	OE	\$1,921.37

August 13, 2020



# Dixon County Board Minutes



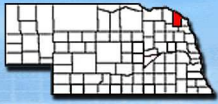
August 13, 2020

20080050	One Office Solution	SU	\$806.92
20080051	Penas Tires	VS	\$63.00
20080052	Ponca Cooperative, LLC	VS	\$74.38
20080053	Ponca Public Utilities	OE	\$192.94
20080054	Postmaster Of Ponca	VS	\$4,625.00
20080055	Quincy Rich	OE	\$730.00
20080056	Quin Rohan	RE	\$250.19
20080057	Sam's Club/Synchrony Bank	MI	\$45.00
20080058	Silver Creek Electric, LLC	VS	\$536.24
20080059	Springvale Arms, LLC	SU	\$624.00
20080060	Staples Credit Plan	SU	\$498.70
20080061	Staples Credit Plan	SU	\$361.50
20080062	Sandy Sullivan	RE	\$31.96
20080063	Thomson Reuters	VS	\$1,713.78
20080064	University Of Nebraska	OE	\$541.67
20080065	Verizon Wireless	OE	\$80.02
20080066	Verizon Wireless	OE	\$411.89
20080067	VISA	MI	\$679.10

## ROAD FUND

	Road employees	Salaries	\$36,830.17
20080068	Bomgaars	SU	\$32.97
20080069	C & C Country Store, LLC	OE	\$188.24
20080070	Concrete Materials	OE	\$9,481.33
20080071	Dixon County Clerk	OE	\$4.75
20080072	Folkers Bros. Garage Inc	RP	\$195.69
20080073	Gary Backhaus Gravel, LLC	OE	\$70.83
20080074	J E O Consulting Group Inc	VS	\$6,490.00
20080075	Tyler King	VS	\$2,000.00
20080076	L G Everist Inc	OE	\$15,504.52
20080077	Lisa Lunz	RE	\$7.37
20080078	Medical Enterprises, Inc	OE	\$35.00
20080079	Midwest Service & Sales Co	VS	\$156.65
20080080	Murphy Tractor & Equipment Co	VS	\$3,939.95
20080081	NMC Exchange, LLC	RP/VS	\$1,203.36
20080082	Northeast Nebr Telephone Co	OE	\$173.78
20080083	Northeast Power	OE	\$175.46
20080084	PRAXAIR Distribution, Inc.	VS	\$26.25
20080085	RDO Truck Centers	OE/VS	\$235.52
20080086	Rod's Repair	RP	\$1,612.29
20080087	S & S Willers, Inc.	OE	\$544.39
20080088	Sturdevant's Auto Parts	RP	\$50.43

August 13, 2020



# Dixon County Board Minutes



August 13, 2020

20080089	Triple J Trucking Inc	OE	\$7,172.55
20080090	Verzani Farms, LLC	OE	\$1,575.00
20080091	Wakefield City Clerk	OE	\$62.47
20080092	Warren Oil	VS	\$1,985.55

## CHILD SUPPORT INCENTIVE FUND

	Child Support employee	Salary	\$628.51
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## Insurance Fund

20080093	Dixon Co. Health Insurance	INS	\$5,245.37
20080094	Group Resources of Iowa, LLC	INS	\$26,016.66
20080095	Mercy Business Hlth Serv/Urgnt Care	VS	\$102.00

## Veterans Fund

2008096	Dixon County Veterans Service Office	RE	\$1,500.00
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## Inheritance Tax Fund

20080097	Woods & Aitken, LLP	VS	\$1,530.00
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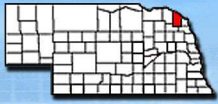
## EMERGENCY MANAGEMENT FUND

	E-911 employee	Salary	\$3,066.27
20080098	Brian M. Blatchford	OE	\$1,200.00
20080099	Century Link	OE	\$324.33
20080100	Centurylink	OE	\$5.93
20080101	Dixon County Insurance Fund	INS	\$23,107.44
20080102	Great Plains Comm Inc	OE	\$660.88
20080103	Group Resources of Iowa, LLC	INS	\$577.81
20080104	Huber & Associates Inc	VS	\$765.00
20080105	Motorola Solutions, Inc	OE	\$12,995.50
20080106	Northeast Nebr Telephone Co	OE	\$265.86
20080107	Northeast Power	OE	\$395.83

## NOXIOUS WEED CONTROL FUND

	Noxious Weed employees	Salaries	\$8,586.27
20080108	Northeast Nebr Telephone Co	OE	\$91.30
20080109	Northeast Power	OE	\$121.63

August 13, 2020



# Dixon County Board Minutes



August 13, 2020

20080110	Ramada Inn	MI		\$156.00
20080111	Share Corporation	SU		\$496.16
20080112	U.S. Cellular	OE		\$106.50

200800113-184	JURY DIXON CO DIST COURT 2020 AUG	Jury duty/mlg	\$	5,165.06
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## GENERAL FUND

200800185	Aflac		\$	859.90
200800186	Communication workers of America		\$	277.04
200800187	Dixon County Imprest Payroll Acct		\$	34,460.02
200800188	Dixon County Insurance Fund #1275		\$	42.00
200800189	First Concord Benefits Group		\$	920.00
200800190	Legal Shield		\$	84.70
200800191	Nationwide Retirement Solutions		\$	1,035.00
200800192	Retirement Plans Div of Ameritas		\$	14,854.41
200800193	Retirement Plans Service Center		\$	480.00
200800194	Washington National Ins Co.		\$	35.27

## Roads / Bridge Fund

200800195	AFLAC		\$	308.10
200800196	Dixon County Imprest Payroll Acct		\$	9,291.66
200800197	Dixon County Insurance Fund #1275		\$	12.00
200800198	First Concord Benefits Group		\$	50.00
200800199	Liberty National		\$	106.56
200800200	Nationwide Retirement Solutions		\$	260.00
200800201	Retirement Plans Div of Ameritas		\$	4,099.06
200800202	Washington National Ins Co.		\$	35.95

## 985 Child Support

200800203	Dixon County Imprest Payroll Acct		\$	245.35
200800204	Retirement Plans Div of Ameritas		\$	76.55

## 911 EMERGENCY SERVICES

200800205	AFLAC		\$	217.49
200800206	Dixon County Imprest Payroll Acct		\$	1,951.83
200800207	Dixon County Insurance Fund #1275		\$	2.00
200800208	Nebraska Child Support		\$	445.00
200800209	Retirement Plans Div of Ameritas		\$	768.95
200800210	Retirement Mass Mutual		\$	25.00

## NOXIOUS WEED CONTROL FUND

200800211	Dixon County Imprest Payroll Acct		\$	2,516.22
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August 13, 2020



# Dixon County Board Minutes



August 13, 2020

200800212	Dixon County Insurance Fund #1275	\$	2.00	
200800213	Nebraska Child Support	\$	475.76	
200800214	Retirement Plans Div of Ameritas			\$776.83

Motion was made by Mackling, seconded by Blohm to allow all claims for payment. On roll call vote, Motion carried. Supervisors voting in favor of said motion were: Don Anderson, Neil Blohm, Alan Mackling, Terry Nicholson, Roger Peterson, and Lisa Lunz. Supervisors voting against: None. Absent: Koch.

The budget, union negotiations and wages were discussed.

Supervisor Mackling left the meeting at 2:05 P.M.

The officials will get a 2% raise per the Salary Resolution and the hourly courthouse employees, Emergency Manager and janitor will receive a .75 cent an hour raise and the road employees will receive .50 cents an hour raise on a motion made by Blohm, seconded by Nicholson. On roll call vote: Motion carried. Supervisors voting in favor of said motion were: Don Anderson, Neil Blohm, Terry Nicholson, Roger Peterson, and Lisa Lunz. Supervisors voting against: None. Absent Koch and Mackling.

Roadside mowing and tree overgrowth removal statutes were reviewed.

The county updated road map was discussed. Chair Lunz and Roger Peterson will be meeting with Hooker Township on Monday night to go over their roads. The map is progressing and should be completed within the next couple of months.

Equipment was discussed and the Board will be working on a rotation for replacing equipment and getting rid of outdated and unusable equipment.

There being no further business to come before the Board, motion was made by Peterson, seconded by Blohm to adjourn. On roll call vote, Motion carried. Supervisors voting in favor of said motion were: Don Anderson, Neil Blohm, Terry Nicholson, Roger Peterson, and Lisa Lunz. Supervisors voting against: None. Absent: Koch and Mackling.

The Board adjourned at 2:30 P.M.

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**ATTEST: CINDY PURUCKER**  
**DIXON COUNTY CLERK**

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**LISA LUNZ, CHAIR**  
**DIXON COUNTY BOARD OF SUPERVISORS**

## DIXON COUNTY BOARD OF EQUALIZATION PROCEEDINGS

The Dixon County Board of Equalization met on August 12, 2020 at 11:00 A.M. for an adjourned meeting in the Court Room in the Dixon County Courthouse in Ponca, Nebraska. Chair Lisa Lunz called for roll call of members present. Answering were: Don Andersen, Neil Blohm, Alan Mackling, Terry Nicholson, Roger Peterson, and Lisa Lunz. Absent: Koch. Also present were Cindy Purucker, Dixon County Clerk and Secretary to the Board and Amy Watchorn, Dixon County Assessor. Chair Lunz gave notice to the public of the location of the posted Open Meetings Law.

Motion was made by Andersen, seconded by Peterson to show by the records that this meeting was preceded by due and legal notice by posting as required by law in the Bank of Dixon County, bulletin board in the lower hall of the courthouse, bulletin board in the County Clerk's office and two County newspapers, and all Board Members were notified simultaneously and the agenda of all know business to come before the Board of Equalization was posted in the office of the County Clerk.

August 13, 2020





# Dixon County Board Minutes



*August 13, 2020*

On roll call vote, Motion carried. Supervisors voting in favor of said motion were: Don Anderson, Neil Blohm, Alan Mackling, Terry Nicholson, Roger Peterson, and Lisa Lunz. Supervisors voting against: None. Absent: Koch.

Motion was made by Peterson, seconded by Blohm to approve the minutes of the July 15, 2020 and July 16, 2020 meetings as written. On roll call vote, Motion carried. Supervisors voting in favor of said motion were: Don Anderson, Neil Blohm, Alan Mackling, Terry Nicholson, Roger Peterson, and Lisa Lunz. Supervisors voting against: None. Absent: Koch.

There were no Tax list corrections or exemption applications to review.

Assessor Watchorn informed the Board that she is going to have Eagle View do a presentation on flights for the maps at the September meeting.

Amy also presented the Certification of Valuation that will be mailed out on August 13, 2020.

There being no further business, the Board reconvened as Board of Supervisors.

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**ATTEST: CINDY PURUCKER  
DIXON COUNTY CLERK**

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**LISA LUNZ, CHAIR  
DIXON COUNTY BOARD OF EQUALIZATION**

*August 13, 2020*