

Dixon County Board Minutes



February 11, 2020

DIXON COUNTY BOARD OF SUPERVISORS PROCEEDINGS

The Dixon County Board of Supervisors met on February 11, 2020 at 9:00 A.M. for an adjourned meeting in the Jury Room in the Dixon County Courthouse in Ponca, Nebraska. Chairperson Lisa Lunz opened the meeting with the Pledge of Allegiance and called for roll call of members present. Answering were: Don Andersen, Neil Blohm, Alan Mackling, Terry Nicholson, Roger Peterson, William Koch and Lisa Lunz. Absent: None. Also present were Cindy Purucker, Dixon County Clerk and Secretary to the Board of Supervisors and other interested persons. Chairperson Lunz gave notice to the public of the location of the posted Open Meetings Law.

Motion was made by Andersen, seconded by Mackling to show that this meeting was preceded by due and legal notice by posting as required by law in the Bank of Dixon County, bulletin board in the lower hall of the courthouse, bulletin board in the County Clerk's office and two County newspapers, and all Board Members were notified simultaneously and the agenda of all know business to come before the Board of Supervisors was posted in the office of the County Clerk. On roll call vote, Motion carried. Supervisors voting in favor of said motion were: Don Anderson, Neil Blohm, Alan Mackling, Terry Nicholson, Roger Peterson, William Koch, and Lisa Lunz. Absent: None. Supervisors voting against: None.

Motion was made by Koch, seconded by Andersen to approve the minutes of the last meeting as written. On roll call vote, Motion carried. Supervisors voting in favor of said motion were: Don Anderson, Neil Blohm, Alan Mackling, Terry Nicholson, Roger Peterson, William Koch, and Lisa Lunz. Absent: None. Supervisors voting against: None.

Dixon County Road Supt., Arnold Mellick and County Engineer Brian McDonald were present to discuss ongoing road and bridge projects. Brian reported that on FEMA Site #11 he is waiting on FEMA. He is waiting on NRCS for developments on the EWP projects. He has the legal description sent to the appraisers on changing the course of 583.5 road at the intersection with Highway 20. The State will want to enter into a contract so they will know how much they will need to contribute to the project for moving the road. The box culverts for the Newton and Gardner's Growers are being approved by NDOT. Brian stated he should have plans for the Concord SW bridge by next meeting.

A public hearing on Dixon County's 2020 1 & 6 year Road Improvement Plan was held at 9:15 A.M. Notice of this meeting was published in the Nebraska Journal Leader, The Wakefield Republican and on the Dixon County Website. The hearing was closed at 9:25 A.M. Following the hearing, Supervisor Nicholson moved to adopt Dixon County's 2020 1 & 6 Year Road Improvement Plan and have the Chair sign the Resolution, seconded by Mackling. On roll call vote, Motion carried. Supervisors voting in favor of said motion were: Don Anderson, Neil Blohm, Alan Mackling, Terry Nicholson, Roger Peterson, William Koch, and Lisa Lunz. Absent: None. Supervisors voting against: None. **Resolution & Ordinance Book 2, Page 817.**

Supervisor Koch moved to authorize the chair to sign the Program Agreement for Emerson North, County line bridge project, seconded by Mackling. On roll call vote: Motion carried. Supervisors voting in favor of said motion were: Don Anderson, Neil Blohm, Alan Mackling, Terry Nicholson, Roger Peterson, William Koch, and Lisa Lunz. Absent: None. Supervisors voting against: None.

A motion was made by Mackling and second by Koch to sign the resolution for the LPA Agreement for Federal Aid Funding for the Emerson North county line project. On roll call vote: Motion carried. Supervisors voting in favor of said motion were: Don Anderson, Neil Blohm, Alan Mackling, Terry Nicholson, Roger Peterson, William Koch, and Lisa Lunz. Absent: None. Supervisors voting against: None. **Resolution & Ordinance Book 2, Page 818.**

Brian McDonald submitted a quote for the Allen NW bridge repair. This would include support repair and new piling, rip rap and dirt work. The RFP was published and he only received one bid from Theisen Construction. A motion was made by Koch to accept the quote of \$19,900.00 and authorize the Chair to sign the

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agreement. Seconded by Blohm. On roll call vote: Motion carried. Supervisors voting in favor of said motion were: Don Anderson, Neil Blohm, Alan Mackling, Terry Nicholson, Roger Peterson, William Koch, and Lisa Lunz. Absent: None. Supervisors voting against: None.

Discussion was had on a petition submitted by Ron Finnegan to close a portion on 881 Road that runs through his property.

Motion was made by Koch and seconded by Peterson to direct the Highway Superintendent to do a study on 881 Road between Sections 2 & 11 and Sections 3 & 10, Township 30, Range 4 E. On roll call vote: Motion carried. Supervisors voting in favor of said motion were: Don Anderson, Neil Blohm, Alan Mackling, Terry Nicholson, Roger Peterson, William Koch, and Lisa Lunz. Absent: None. Supervisors voting against: None. **Resolution & Ordinance Book 2, Page 819.**

Neil Blohm brought information on replacing the 1992 International dump truck from the south road shop. Neil feels that the salt spreader does not adequately spread and the truck is becoming unstable when the box is raised. There is a 2007 International truck on Auction Time that is located in Wisconsin that looks promising. Also, the NDOT has surplus trucks that can be purchased at auction in May or June. The consensus was to have NDOT keep a look out for what we want instead of buying over the internet sight unseen.

Mike Krusemark, Krusemark Construction & Excavation addressed the Board regarding their intention of liquidated of damages. He agreed that the project went over the 45 days contracted by 97 days. Eleven of those days were because of his late start and equipment breakdowns. His concern was that he was being penalized for what he perceived as design errors.

Brian McDonald defended his engineering and stated that it was a dewatering issue.

The Board delayed making a decision on Change Order #4 until late in the meeting.

Shea Scollard, Emergency Manager, told the Board that he went to sign the gravel list agreement with FEMA and their numbers were not correct. He is helping correct that. He is learning the 911 addressing system and helping Lynn with it.

Lynn Johansen, Deputy Emergency Manager and 911 Director discussed upgrading to the statewide radio system and gave a 911 mapping update. She was pleased to see three of the supervisors at the SRS meeting. There will be a Fire Chiefs meeting on Febr. 20th at 7 PM at the Dixon Fire Hall. The Supervisor's were encouraged to attend.

Ed Knott with Applied Connective Technologies introduced himself and explained the contract for IT support and security. He gave an overview of what his company can do for the county.

The Annual Jail Standards Evaluation was discussed. An annual evaluation of the jail was conducted to determine its compliance with the Nebraska Minimum Jail Standards. The Dixon County facility was determined to be in full compliance at the time of inspection.

Sheriff Don Taylor and Sara Kumm were present to update the Board on the new panic alarm system. It is up and running and fobs will be handed out in the next couple of days. Sara is working on the USDA grant for security doors and security windows for the Treasurer's & Assessor's offices.

The Board recessed to meet as Board of Equalization, and reconvened with all members present. Absent: None.

At 11:15 audit quotes were discussed. Three audit companies were contacted. Only two quotes were received. A letter from Morrow, Davies & Toelle, PC was read. They declined to do our audit as their calendar is already full. The quote from the State Auditor's Office was read. Their quote was \$15,000.00. Supervisor Koch made a motion to accept the quote by the State Auditor's office for the three (3) year option, seconded by Blohm. On roll call vote: Motion carried. Supervisors voting in favor of said motion were: Don Anderson, Neil Blohm, Alan Mackling, Terry Nicholson, Roger Peterson, William Koch, and Lisa Lunz. Absent: None. Supervisors voting against: None.

A list of surplus items on inventory, 1983 Crippen Seed Cleaner and 1999 Sea Ark Flat Bottom Boat & Go-Devil motor, was submitted by the Noxious Weed Dept. The Weed Board wants to sell the items on the Big

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Iron Auction site. A motion was made by Blohm to declare the equipment as surplus property, seconded by Mackling. On roll call vote: Motion carried. Supervisors voting in favor of said motion were: Don Anderson, Neil Blohm, Alan Mackling, Terry Nicholson, Roger Peterson, William Koch, and Lisa Lunz. Absent: None. Supervisors voting against: None. **Resolution & Ordinance Book 2, Page 820.**

The meal reimbursement policy was discussed. The policy has not been changed since 1989. Nicholson made a motion to raise the meal reimbursement from \$15.00 per day to \$30.00 per day, seconded by Peterson. On roll call vote: Motion carried. Supervisors voting in favor of said motion were: Don Anderson, Neil Blohm, Alan Mackling, Terry Nicholson, Roger Peterson, William Koch, and Lisa Lunz. Absent: None. Supervisors voting against: None.

There were no recommendations for appointments from the Dixon County Visitor's Committee or the Extension Board.

The EAP contract with Mercy Business Health was approved on a motion by Mackling and second by Peterson. On roll call vote, Motion carried. Supervisors voting in favor of said motion were: Don Anderson, Neil Blohm, Alan Mackling, Terry Nicholson, Roger Peterson, and Lisa Lunz. Absent: None. Abstain: Koch. Absent: None.

There is a NIRMA Law Enforcement Liability Seminar on February 20 in Norfolk. Chair Lunz encouraged that someone needs to attend.

Chair Lunz wanted to remind the Board that the NACO Spring Workshop is March 20, 2020 at the Life Long Learning Center in Norfolk.

There is a NIRMA Ethics seminar April 8, 2020 in Norfolk. The sign-up information is not out yet.

The Board of Supervisors recessed for lunch at 12:00 P.M.

The Board reconvened at 1:00 P.M. with all members present.

County Attorney, Leland Miner was present to discuss legal concerns of the Board.

Discussion was had on Change Order #4 for Krusemark Construction & Excavation. It was agreed to table the decision until the March meeting.

The new handbook was discussed. It should be ready to approve in a couple of months.

Discussion was had on gravel and the update of road use.

Chair Lunz has been visiting the different Township meetings to hear their concerns.

A motion was made by Andersen, seconded by Mackling to accept the Dixon County Ag Society's 2019 Report. On roll call vote: Motion carried. Supervisors voting in favor of said motion were: Don Anderson, Neil Blohm, Alan Mackling, Terry Nicholson, Roger Peterson, William Koch, and Lisa Lunz. Absent: None. Supervisors voting against: None.

A motion was made by Blohm to accept the Veteran's Service Committee's quarterly report ending in December 2019 and seconded by Andersen. On roll call vote, Motion carried. Supervisors voting in favor of said motion were: Don Anderson, Neil Blohm, Alan Mackling, Terry Nicholson, Roger Peterson, William Koch, and Lisa Lunz. Absent: None. Supervisors voting against: None. The County Sheriff's 2019 Activity Report was reviewed.

The County Official's Fee Reports and Treasurer's List of Pledged Securities were approved on a motion by Koch and second by Blohm. On roll call vote, Motion carried. Supervisors voting in favor of said motion were: Don Anderson, Neil Blohm, Alan Mackling, Terry Nicholson, Roger Peterson, William Koch, and Lisa Lunz. Absent: None. Supervisors voting against: None.

The following claims were presented by the Claims Committee:

CO-Capital Outlay, ER-Equipment Rental, INS-Insurance, LS-Legal Services, MA-Materials, MI-

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Miscellaneous, OE-Operating Expenses, PY-Prior Years Service, RE-Reimbursement, RP-Repairs,
SU-Supplies, TT-Tax Transfer, TS-Technology Services, VS-Vendor Services

GENERAL FUND

	Courthouse empl.,supv. & coord.	Salaries	\$147,132.70
20020001	Angela Abts	RE	\$78.20
20020002	Art Kathol Appliance, Inc	RP	\$3,223.00
20020003	B & S Trading Post	VS	\$5.98
20020004	Bank Of Dixon County	MI	\$49.84
20020005	Bank Of Dixon County	MI	\$128.95
20020006	Bank Of Dixon County	MI/OE	\$1,170.71
20020007	Blue 360 Media	OE	\$76.75
20020008	Brian E Buckmeier, P.C.	LS	\$1,138.33
20020009	C & C Country Store, LLC	OE	\$201.82
20020010	Tara Carlson	RE	\$8.89
20020011	Chase Pest Services	VS	\$35.00
20020012	Duane Dean Chase	PY	\$16.00
20020013	Coffee King, Inc	OE	\$123.00
20020014	Counsel	VS	\$234.13
20020015	Crary Law Firm	LS	\$142.50
20020016	Nicole Cross	RE	\$4.64
20020017	Cubby's Corporate Office	OE	\$868.84
20020018	DAS State Accounting-Central Finance	TS	\$65.00
20020019	DAS State Accounting-Central Finance	TS	\$65.00
20020020	DAS State Accounting-Central Finance	TS	\$448.00
20020021	Donna Davey	RE	\$113.10
20020022	Dixon County Clerk	OE	\$145.00
20020023	Dixon County Clerk Of Dist Court	LS	\$69.00
20020024	Dixon County Court	LS	\$101.00
20020025	Dixon County Insurance Fund	INS	\$393,477.58
20020026	Dixon County Sheriff's Office	MI	\$238.36
20020027	Audrey Dohma	PY	\$16.00
20020028	Douglas County Court	LS	\$2.00
20020029	Kathy Eifert	PY	\$18.00
20020030	Election Systems & Software, Inc.	SU	\$68.67
20020031	Fitzgerald, Vetter & Temple	LS	\$4,023.64
20020032	Linda Frahm	PY	\$46.16
20020033	Gill Hauling Inc	VS	\$113.50
20020034	Great Plains Comm Inc	OE	\$1,001.34
20020035	Husker Service	RP	\$10.95
20020036	Lynn Johansen	OE	\$75.00

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20020037	K & K Catering	VS	\$1,722.00
20020038	Donna Kraft	RE	\$27.84
20020039	Landmark Surveying Associates	VS	\$2,690.00
20020040	Clint Luhr	RE	\$26.10
20020041	Lisa Lunz	RE	\$264.50
20020042	M C I	OE	\$123.33
20020043	M I P S, Inc	VS	\$2,650.43
20020044	Alan Mackling	RE	\$128.80
20020045	Donald L. Mackling	PY	\$16.00
20020046	Dan Mc Cabe	PY	\$25.00
20020047	Lynn Mellick	RE	\$42.92
20020048	Menards-Sioux City	SU	\$19.60
20020049	Leland K. Miner	OE	\$54.89
20020050	Anita Muller	RE	\$26.10
20020051	Nebraska Assn Clerk, ROD, Election Commisioner	MI	\$75.00
20020052	Nebraska Health & Human Services	LS	\$81.00
20020053	Nebraska Journal Leader	VS	\$422.78
20020054	Northeast Nebr Assn Of Co Officials	MI	\$25.00
20020055	Northeast Power	OE	\$2,471.52
20020056	Sharon Oetken	RE	\$185.02
20020057	One Office Solution	VS	\$1,274.29
20020058	Overhead Door Company Of Sioux City	VS	\$209.00
20020059	Penas Tires	RP/OE	\$730.86
20020060	Pender Community Hospital	VS	\$500.00
20020061	Pierce County Court	LS	\$3.75
20020062	Ponca Cooperative, LLC	OE	\$100.00
20020063	Ponca Family Dentistry, LLC	VS	\$267.00
20020064	Ponca Public Utilities	OE	\$661.90
20020065	Cindy Purucker	RE	\$29.56
20020066	Sarah Roberts	RE	\$195.50
20020067	Sam's Club/Synchrony Bank	MI/OE	\$508.15
20020068	Shea Scollard	OE	\$75.00
20020069	Share Corporation	MI/SU	\$1,108.15
20020070	Stamp Fulfillment Services	OE	\$664.75
20020071	Staples Credit Plan	MI/SU	\$166.22
20020072	Cathy Stilwell	RE	\$140.37
20020073	Sandy Sullivan	RE	\$94.29
20020074	Steve Sullivan Sr.	OE	\$105.00
20020075	Robert Tanderup	RE	\$270.00
20020076	Thomson Reuters-West	VS	\$1,680.18
20020077	UNL ITS Communicaitons Center	OE	\$46.16
20020078	University Of Nebraska	OE	\$541.67
20020079	Verizon Wireless	OE	\$80.02

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20020080	Verizon Wireless	OE	\$410.30
20020081	VISA	MI	\$17.10
20020082	Wakefield Republican	VS	\$138.37
20020083	Susan A Wendte	PY	\$11.54

ROAD FUND

	Road employees	Salaries	\$39,807.77
20020084	B's Enterprises, Inc.	OE	\$1,636.00
20020085	Bank Of Dixon County	CO	\$2,549.49
20020086	Bank Of Dixon County	CO	\$3,578.30
20020087	Bank Of Dixon County	CO	\$3,050.58
20020088	Bomgaars	SU	\$213.81
20020089	Dendinger Trucking, Inc.	ER	\$11,969.02
20020090	Ekberg Auto Parts	RP	\$219.26
20020091	J E O Consulting Group Inc	VS	\$17,968.75
20020092	L G Everist Inc	OE	\$18,110.19
20020093	Marron Service	OE	\$1,768.58
20020094	Murphy Tractor & Equipment Co	VS	\$1,547.82
20020095	NMC Exchange, LLC	SU	\$1,341.97
20020096	Northeast Nebr Telephone Co	OE	\$169.39
20020097	Northeast Power	OE	\$363.52
20020098	Ponca Cooperative, LLC	OE	\$2,013.49
20020099	PRAXAIR Distribution, Inc.	VS	\$26.71
20020100	Running Supply, Inc.	SU	\$16.55
20020101	S & S Willers, Inc.	OE	\$603.07
20020102	Sturdevant's Auto Parts	SU	\$32.81
20020103	Wakefield City Clerk	OE	\$196.76
20020104	Warren Oil	OE	\$2,168.55

CHILD SUPPORT INCENTIVE FUND

Child Support employee	Salary	\$628.51
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INSURANCE FUND

20020105	Dixon County Health Ins.	INS	\$70,495.92
20020106	Group Resources of Iowa, LLC	INS	\$25,710.52
20020107	Mercy Business Hlth Serv/Urgnt Care	VS	\$102.00

INHERITANCE TAX FUND

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20020108 Woods & Aitken, LLP VS \$265.50

EMERGENCY MANAGEMENT FUND

	E-911 employee	Salary	\$3,066.27
20020109	Century Link	OE	\$322.49
20020110	Century Link	OE	\$5.55
20020111	Fluent Information Management Sys	VS	\$2,500.00
20020112	Great Plains Comm Inc	OE	\$452.88
20020113	Northeast Nebr Telephone Co	OE	\$265.86
20020114	Northeast Power	OE	\$445.46

NOXIOUS WEED CONTROL FUND

	Noxious Weed employees	Salaries	\$6,876.27
20020115	Douglas R Ellis	RE	\$15.00
20020116	Farmer's Pride Cooperative	OE	\$346.51
20020117	Northeast Nebr Telephone Co	OE	\$92.86
20020118	Northeast Power	OE	\$137.13
20020119	Postmaster Of Allen	OE	\$74.50
20020120	Shade Tree, LLC	RP	\$133.70
20020121	U.S. Cellular	OE	\$105.25

General

20020122	Aflac		\$1,007.58
20020123	Communication workers of America		\$313.62
20020124	Dixon County Imprest Payroll Acct		\$33,217.00
20020125	Dixon County Insurance Fund #1275		\$40.00
20020126	First Concord Benefits Group		\$795.00
20020127	Legal Shield		\$84.70
20020128	Nationwide Retirement Solutions		\$835.00
20020129	Retirement Plans Div of Ameritas		\$14,389.59
20020130	Retirement Plans Service Center		\$320.00
20020131	Washington National Ins Co.		\$35.27

Roads / Bridge Fund

20020132	AFLAC		\$360.62
20020133	Dixon County Imprest Payroll Acct		\$9,953.25
20020134	Dixon County Insurance Fund #1275		\$13.00
20020135	First Concord Benefits Group		\$50.00
20020136	Liberty National		\$106.56
20020137	Nationwide Retirement Solutions		\$260.00
20020138	Retirement Plans Div of Ameritas		\$4,434.04
20020139	Washington National Ins Co.		\$35.95

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985 Child Support

20020140	Dixon County Imprest Payroll Acct	\$228.99
20020141	Retirement Plans Div of Ameritas	\$70.70

911 EMERGENCY SERVICES

20020142	AFLAC	\$69.81
20020143	Dixon County Imprest Payroll Acct	\$901.13
20020144	Dixon County Insurance Fund #1275	\$1.00
20020145	Nebraska Child Support	\$445.00
20020146	Retirement Plans Div of Ameritas	\$344.95

NOXIOUS WEED CONTROL FUND

20020147	Dixon County Imprest Payroll Acct	\$1,970.84
20020148	Dixon County Insurance Fund #1275	\$2.00
20020149	Nebraska Child Support	\$475.76
20020150	Retirement Plans Div of Ameritas	\$739.83

Motion was made by Andersen, seconded by Blohm to allow all claims for payment. On roll call vote, Motion carried. Supervisors voting in favor of said motion were: Don Anderson, Neil Blohm, Alan Mackling, Terry Nicholson, Roger Peterson, William Koch, and Lisa Lunz. Absent: None. Supervisors voting against: None.

Committee reports were given.

Correspondence was reviewed.

The Noxious Weed Board had no deposit this month.

There being no further business to come before the Board, motion was made by Koch, seconded by Peterson to adjourn. On roll call vote, Motion carried. Supervisors voting in favor of said motion were: Don Anderson, Neil Blohm, Alan Mackling, Terry Nicholson, Roger Peterson, William Koch, and Lisa Lunz. Absent: None. Supervisors voting against: None. The Board adjourned at 2:35 P.M.

ATTEST: CINDY PURUCKER
DIXON COUNTY CLERK

LISA LUNZ, CHAIRPERSON
DIXON COUNTY BOARD OF SUPERVISORS

DIXON COUNTY BOARD OF EQUALIZATION PROCEEDINGS

The Dixon County Board of Equalization met on February 11, 2020 at 11:00 A.M. for an adjourned meeting in the Jury Room in the Dixon County Courthouse in Ponca, Nebraska. Chairperson Lisa Lunz called for roll call of members present. Answering were: Don Andersen, Neil Blohm, Alan Mackling, Terry Nicholson, Roger Peterson, William Koch and Lisa Lunz. Absent: None. Also present were Cindy Purucker, Dixon County Clerk and Secretary to the Board and Amy Watchorn, Dixon County Assessor. Chairperson Lunz gave notice to the public of the location of the posted Open Meetings Law.

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Motion was made by Andersen, seconded by Blohm to show by the records that this meeting was preceded by due and legal notice by posting as required by law in the Bank of Dixon County, bulletin board in the lower hall of the courthouse, bulletin board in the County Clerk's office and two County newspapers, and all Board Members were notified simultaneously and the agenda of all know business to come before the Board of Equalization was posted in the office of the County Clerk.

On roll call vote, Motion carried. Supervisors voting in favor of said motion were: Don Anderson, Neil Blohm, Alan Mackling, Terry Nicholson, Roger Peterson, William Koch, and Lisa Lunz. Absent: None. Supervisors voting against: None.

Motion was made by Koch, seconded by Blohm to approve the minutes of the last meeting as written. On roll call vote, Motion carried. Supervisors voting in favor of said motion were: Don Anderson, Neil Blohm, Alan Mackling, Terry Nicholson, Roger Peterson, William Koch, and Lisa Lunz. Absent: None. Supervisors voting against: None.

A Public Hearing was held to consider real estate tax exemption applications. The County Assessor recommended approval of all real estate tax exemptions presented. Following the hearing, motion was made by Koch, seconded by Andersen to approve all the real estate tax exemptions presented. On roll call vote, Motion carried. Supervisors voting in favor of said motion were: Don Anderson, Neil Blohm, Alan Mackling, Terry Nicholson, Roger Peterson, William Koch, and Lisa Lunz. Absent: None. Supervisors voting against: None.

There were no Tax list corrections.

Amy explained that soil surveys have been completed and values have been adjusted.

There being no further business, the Board reconvened as Board of Supervisors.

ATTEST: CINDY PURUCKER
DIXON COUNTY CLERK

LISA LUNZ, CHAIRPERSON
DIXON COUNTY BOARD OF EQUALIZATION

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