



Dixon County Board Minutes



DIXON COUNTY BOARD OF SUPERVISORS PROCEEDINGS

The Dixon County Board of Supervisors met on December 17, 2019 at 9:00 A.M. for an adjourned meeting in the Jury Room in the Dixon County Courthouse in Ponca, Nebraska. Chair Lisa Lunz opened the meeting with the Pledge of Allegiance and called for roll call of members present. Answering were: Don Andersen, Neil Blohm, Alan Mackling, Terry Nicholson, William Koch and Lisa Lunz. Absent: None. Also present were Cindy Purucker, Dixon County Clerk and Secretary to the Board of Supervisors and other interested persons. Chair Lunz gave notice to the public of the location of the posted Open Meetings Law.

Motion was made by Blohm, seconded by Andersen to show that this meeting was preceded by due and legal notice by posting as required by law in the Bank of Dixon County, bulletin board in the lower hall of the courthouse, bulletin board in the County Clerk's Office and two County newspapers, and all Board Members were notified simultaneously and the agenda of all known business to come before the Board of Supervisors was posted in the office of the County Clerk. On roll call vote, Motion carried. Supervisors voting in favor of said motion were: Don Anderson, Neil Blohm, Alan Mackling, Terry Nicholson, William Koch and Lisa Lunz. Absent: None. Supervisors voting against: None.

Motion was made by Blohm, seconded by Mackling to approve the minutes of the last meeting as written. On roll call vote, Motion carried. Supervisors voting in favor of said motion were: Don Anderson, Neil Blohm, Alan Mackling, Terry Nicholson, William Koch and Lisa Lunz. Absent: None. Supervisors voting against: None.

Dixon County Road Supt., Arnold Mellick, County Engineer Brian McDonald and Emergency Manager Shea Scollard was present to discuss ongoing road and bridge projects. FEMA Site #11 on 588.5 Avenue was discussed about replacing the bridge with a culvert and not repairing the headwall. The EWP projects are stalled because of agreements, hopefully, they will be completed in 2020. The county line federal aid bridge project has been accepted. We should be receiving an agreement and a list of contractors for consideration soon. The Emerson North project (FEMA site #24) was started last week. Gardner Growers/Newton culverts have been sized and Brian is ready to order the box culverts in the next month.

Change Order #1 for the Martinsburg SE project was approved on a motion by Nicholson and second by Mackling. On roll call vote: Voting yes, Andersen, Blohm, Mackling, Nicholson, Lunz, Voting No: Koch. Motion carried. Supervisors voting in favor of said motion were: Don Anderson, Neil Blohm, Alan Mackling, Terry Nicholson, and Lisa Lunz. Absent: None. Supervisors voting against: William Koch The Supervisors approved pay application #2 for Krusemark Excavation. Motion was made by Mackling, seconded by Blohm. On roll call vote, Motion carried. Supervisors voting in favor of said motion were: Don Anderson, Neil Blohm, Alan Mackling, Terry Nicholson, William Koch and Lisa Lunz. Absent: None. Supervisors voting against: None.

The Year-End Certification of County Highway Superintendent for 2019 was approved on a motion by Koch, Seconded by Blohm. On roll call vote: Motion carried. Supervisors voting in favor of said motion were: Don Anderson, Neil Blohm, Alan Mackling, Terry Nicholson, William Koch and Lisa Lunz. Absent: None. Supervisors voting against: None.

Arnold James Mellick, License Number S-1315 Class B, was appointed as Dixon County's Highway Supt. for 2020 on a motion by Nicholson and second by Blohm. On roll call vote, Motion carried. Supervisors voting in favor of said motion were: Don Anderson, Neil Blohm, Alan Mackling, Terry Nicholson, William Koch and Lisa Lunz. Absent: None. Supervisors voting against: None Motion was made by Koch to approve Resolution 2019-12-1 and authorize the Chair to sign the year-End Certification of County Highway Superintendent, seconded by Andersen. On roll call vote: Motion carried. Supervisors voting in favor of said motion were: Don Anderson, Neil Blohm, Alan Mackling, Terry Nicholson, William Koch and Lisa Lunz. Absent: None. Supervisors voting against: None. The 2020 Printing Schedule was approved on a motion by Koch, seconded by Nicholson. On roll call vote, Motion carried. Supervisors voting in favor of said motion were: Don Anderson, Neil Blohm, Alan Mackling, Terry Nicholson, William Koch and Lisa Lunz. Absent: None. Supervisors voting against: None



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Applications for County Depositories for 2020 were reviewed. Motion was made by Blohm, seconded by Andersen to adopt resolutions approving the Bank of Dixon County, Ponca, NE, First Nebraska Bank, Emerson, NE, and Security Bank, Allen, NE as County Depositories for 2020. On roll call vote, Motion carried. Supervisors voting in favor of said motion were: Don Anderson, Neil Blohm, Alan Mackling, Terry Nicholson, William Koch and Lisa Lunz. Absent: None. Supervisors voting against: None.

Daily Township and Clerk Township are working together for snow removal at this time.

The Subaward Agreement with DHHS Child Support Enforcement for District Court and the County Attorney was discussed. The Chairman was directed to sign the agreements on a motion by Koch, second by Mackling. On roll call vote, Motion carried. Supervisors voting in favor of said motion were: Don Anderson, Neil Blohm, Alan Mackling, Terry Nicholson, William Koch and Lisa Lunz. Absent: None. Supervisors voting against: None.

Road inventory was discussed.

Shea Scollard, Emergency Manager, was present to discuss the big door at the Ponca road shed.

Lynn Johansen, 911 Coordinator reported that the fence at the communication tower is up. The State would like to enter into a maintenance agreement with the County. The state would put our generator on their maintenance agreement. The Civil Air Patrol contacted Lynn about using space for an antenna on our tower and in the shelter. The Board wanted more information before making a decision. Lynn continues to work on the addressing process.

Sara Kumm updated the Board on the grants she applied for. The key fobs and door grant was only approved for \$1,933. The application for wireless panic buttons was fully granted.

Sheriff Taylor told the Board that his grant for the boat and trailer was fully funded.

Stacen Gross, GeoComm, addressed the Board regarding the 911 mapping system. The software up-date would be eligible to purchase with 62% coming from the wireless holding fund. The remainder would be from the E911 fund. This would also include a server and computers for the dispatchers. The Board gave their approval for Lynn to pursue the purchase of the 911 mapping system and request the approval of the Public Service Commission for the expenditure of funds.

The Board recessed to meet as Board of Equalization, and reconvened with all members present.

The Board discussed sending out a request for quotes to do the 2020 audit. A list of auditors was reviewed and letters requesting bids will be sent out by the County Clerk.

The Board approved the Sheriff's Annual Jail Report, motion by Koch, seconded by Mackling. On roll call vote, Motion carried. Supervisors voting in favor of said motion were: Don Anderson, Neil Blohm, Alan Mackling, Terry Nicholson, William Koch and Lisa Lunz. Absent: None. Supervisors voting against: None.

The County Official's Fee Reports and Treasurer's List of Pledged Securities were approved on a motion by Andersen, seconded by Blohm. On roll call vote, Motion carried. Supervisors voting in favor of said motion were: Don Anderson, Neil Blohm, Alan Mackling, Terry Nicholson, William Koch and Lisa Lunz. Absent: None. Supervisors voting against: None.

Chair Lunz presented a timeline proposal on approving the handbook and researching the use of time clocks along with changing to hourly payroll instead of the average time worked per month. It was agreed that Terry, Don and Lisa will meet with the elected officials on January 8 at 1 P.M. to discuss the policies. The employee handbook, installation of time clocks and hourly time keeping was tabled on a motion by Andersen and a second by Blohm. On roll call vote: Motion carried. Supervisors voting in favor of said motion were: Don Anderson, Neil Blohm, Alan Mackling, Terry Nicholson, William Koch and Lisa Lunz. Absent: None. Supervisors voting against: None.

The following claims were presented by the Claims Committee:

CO-Capital Outlay, ER-Equipment Rental, INS-Insurance, LS-Legal Services, MA-Materials, MI-Miscellaneous, OE-Operating Expenses, PY-Prior Years' Service, RE-Reimbursement, RP-Repairs, SU-Supplies, TT-Tax Transfer, TS-Technology Services, VS-Vendor Services

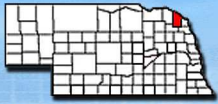


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GENERAL FUND

| | | |
|----------------------------------|----------|--------------|
| Courthouse empl.,supv. & coord. | Salaries | \$127,956.82 |
| Angela Abts | RE | \$153.12 |
| Advantage Laser Products | OE | \$250.00 |
| Art Kathol Appliance, Inc | RP | \$1,024.12 |
| B & S Trading Post | OE | \$11.93 |
| Bank Of Dixon County | SU | \$274.87 |
| Bank Of Dixon County | MI/OE | \$2,524.05 |
| Bear Graphics Inc | OE | \$228.57 |
| Neil Blohm | RE | \$66.70 |
| C & C Country Store, LLC | OE | \$304.32 |
| Ricky Carver | MI | \$637.96 |
| Casey Roofing, LLC | VS | \$265.00 |
| Chase Pest Services | VS | \$36.92 |
| Duane Dean Chase | PY | \$16.00 |
| Coffee King, Inc | OE | \$164.00 |
| Counsel | OE | \$25.99 |
| Counsel | OE | \$478.58 |
| Crary Law Firm | LS | \$95.00 |
| Cubby's Corporate Office | OE | \$684.98 |
| DAS State Acctg- Central Finance | TS | \$65.00 |
| DAS State Acctg- Central Finance | TS | \$65.00 |
| DAS State Acctg- Central Finance | TS | \$448.00 |
| DAS State Acctg- Central Finance | TS | \$92.64 |
| Dixon County Clerk | OE | \$42.85 |
| Dixon County Clerk Of Dist Court | LS | \$98.00 |
| Dixon County Court | LS | \$167.00 |
| Dixon County Court | LS | \$32.00 |
| Dixon County Sheriff's Office | MI/LS | \$34.00 |
| Dixon County Treasurer | OE | \$160.55 |
| Audrey Dohma | PY | \$16.00 |
| Eakes Office Plus | SU | \$372.74 |
| Kathy Eifert | PY | \$18.00 |
| Raymond Eisley | PY | \$13.00 |
| Ekberg Auto Repair | VS | \$296.34 |
| Gill Hauling Inc | VS | \$113.50 |
| Great Plains Comm Inc | OE | \$1,005.50 |
| Huber & Associates Inc | VS | \$300.00 |
| Hurley Law Offices | LS | \$3,696.06 |
| Lynn Johansen | OE | \$75.00 |
| K & K Catering | VS | \$1,617.00 |
| Cynthia Koeppe | MI | \$443.24 |
| Sara Kumm | MI | \$40.32 |
| Lisa Lunz | RE | \$142.68 |
| M C I | OE | \$90.69 |



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|------------------------------------|-------|------------|
| M I P S, Inc | TS | \$4,033.36 |
| Alan Mackling | RE | \$150.00 |
| Donald L. Mackling | PY | \$16.00 |
| Dan Mccabe | PY | \$25.00 |
| Menards-Sioux City | SU | \$480.54 |
| Leland K. Miner | OE | \$54.89 |
| Mitiku Mamo | RE | \$180.96 |
| N A C O | MI | \$1,591.24 |
| National Assn of County Officials | MI | \$450.00 |
| Nebraska Health & Human Services | LS | \$183.00 |
| Nebraska Journal Leader | VS | \$222.87 |
| Northeast Community College | MI | \$1,472.00 |
| Northeast Power | OE | \$1,904.71 |
| One Office Solution | SU | \$654.88 |
| Ponca Cooperative, LLC | OE | \$162.71 |
| Ponca Public Utilities | OE | \$291.45 |
| Cindy Purucker | RE | \$299.80 |
| Region IV Behavioral Health System | LS | \$4,420.92 |
| Sam's Club/Synchrony Bank | MI | \$91.25 |
| Shea Scollard | OE | \$75.00 |
| Share Corporation | VS | \$479.17 |
| Staples Credit Plan | SU | \$253.00 |
| Staples Credit Plan | SU | \$69.69 |
| Sandy Sullivan | SU/RE | \$104.40 |
| Thomson Reuters | VS | \$1,680.18 |
| Thurston County Sheriff's Office | LS | \$100.00 |
| UNL ITS Communications Center | OE | \$45.24 |
| University Of Nebraska | OE | \$541.67 |
| Verizon Wireless | OE | \$80.02 |
| Verizon Wireless | OE | \$410.96 |
| VISA | MI | \$513.58 |
| Wakefield Republican | VS | \$132.83 |
| Amy Watchorn | RE | \$232.58 |

ROAD FUND

| | | |
|------------------------|----------|-------------|
| Road employees | Salaries | \$39,807.77 |
| Airgas North Central | VS | \$46.35 |
| B's Enterprises, Inc | VS | \$15,970.50 |
| Bank Of Dixon County | CO | \$2,549.49 |
| Bank of Dixon County | CO | \$3,578.30 |
| Bank Of Dixon County | CO | \$3,050.58 |
| Bomgaars | SU | \$67.19 |
| Burns Welding & Repair | VS | \$203.45 |
| Campbell Supply Co. | SU | \$131.99 |
| Concrete Materials | OE | \$1,329.30 |



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| Countryside Gas & Grocery | OE | \$1,935.42 |
| Dendinger Trucking, Inc. | VS | \$1,018.64 |
| Ekberg Auto Repair | VS | \$294.93 |
| Grossenburg Imp | VS | \$113.21 |
| Hansen Repair Inc | RP | \$987.18 |
| HMR Construction - Heath Roeber | ER | \$5,014.50 |
| J E O Consulting Group Inc | VS | \$12,910.00 |
| Jerry's Service, Inc. | OE | \$2,121.93 |
| L G Everist Inc | OE | \$15,234.28 |
| Marron Service | OE | \$1,896.70 |
| Marx Trailer | RP | \$539.66 |
| Murphy Tractor & Equipment Co | VS | \$6,244.47 |
| NMC Exchange, LLC | VS | \$1,456.82 |
| Northeast Nebr Telephone Co | OE | \$170.18 |
| Northeast Power | OE | \$257.50 |
| Pomp's Tire Service, Inc. | VS | \$825.76 |
| Ponca Cooperative, LLC | OE | \$1,787.22 |
| Praxair Distribution, Inc | VS | \$26.71 |
| S & S Willers, Inc | OE | \$589.83 |
| Sturdevant's Auto Parts | RP | \$33.78 |
| Dale Taylor, Jr | RE | \$175.00 |
| Triple J Trucking Inc | VS | \$876.83 |
| Wakefield City Clerk | VS | \$108.35 |
| Warren Oil | OE | \$2,202.20 |
| Ziegler Inc | VS | \$7.91 |

HIGHWAY BRIDGE BUYBACK PROGRAM FUND

| | | |
|-------------------------------------|----|-------------|
| Krusemark Construction & Excavation | ER | \$52,496.29 |
|-------------------------------------|----|-------------|

CHILD SUPPORT INCENTIVE FUND

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|------------------------|--------|--------|
| Child Support employee | Salary | 628.51 |
|------------------------|--------|--------|

COUNTY VISITOR'S PROMO FUND

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|---------------------------------|----|------------|
| Dixon County Farmers Market | VS | \$250.00 |
| Dixon County Historical Society | VS | \$198.96 |
| Nebraska Journal Leader | VS | \$13.22 |
| Wakefield Community Club | VS | \$1,611.20 |
| Wakefield Republican | VS | \$11.29 |

PRESERVATION & MODERNIZATION FUND

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|----------------------------------|----|----------|
| Microfilm Imaging Systems, Inc., | MI | \$180.00 |
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INSURANCE FUND

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|-------------------------------------|-----|-------------|
| Dixon County Health Ins. | INS | \$77,139.47 |
| Group Resources of Iowa, LLC | INS | \$24,940.31 |
| Mercy Business Hlth Serv/Urgnt Care | VS | \$102.00 |

FEDERAL GRANT FUND

| | | |
|-----------------|----|-------------|
| Cimmarina Boats | VS | \$24,000.00 |
|-----------------|----|-------------|

INHERITANCE TAX

| | | |
|---------------------|----|------------|
| Bostwick Fencing | VS | \$5,000.00 |
| Woods & Aitken, LLP | LS | \$1,003.00 |

EMERGENCY MANAGEMENT FUND

| | | |
|------------------------------|--------|------------|
| E-911 employee | Salary | \$3,066.27 |
| APCO International, Inc. | MI | \$94.00 |
| Century Link | OE | \$6.70 |
| Centurylink | OE | \$324.29 |
| Great Plains Comm Inc | OE | \$410.88 |
| Group Resources of Iowa, LLC | INS | \$494.07 |
| Lynn Johansen | MI | \$39.79 |
| Northeast Nebr Telephone Co | OE | \$265.86 |
| Northeast Power | OE | \$361.14 |
| Staples Credit Plan | SU | \$31.67 |
| VISA | MI | \$89.99 |

NOXIOUS WEED CONTROL FUND

| | | |
|-----------------------------------|----------|------------|
| Noxious Weed employees | Salaries | \$6,876.27 |
| Douglas R Ellis | MI | \$5.00 |
| Nebraska Weed Control Association | MI | \$210.00 |
| Northeast Nebr Telephone Co | OE | \$90.94 |
| Northeast Power | OE | \$111.53 |
| U.S. Cellular | OE | \$99.87 |

GENERAL FUND

| | | | |
|-----------------------------------|------------------------------|----|-----------|
| Aflac | Insurance | \$ | 1,007.58 |
| Communication workers of America | Union Dues | \$ | 280.36 |
| Dixon County Imprest Payroll Acct | FICA, Fed & State WH Taxes | \$ | 34,114.00 |
| Dixon County Insurance Fund #1275 | employee share of health ins | \$ | 41.00 |
| First Concord Benefits Group | Employee cafeteria plan | \$ | 773.00 |



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|----------------------------------|-------------------------|----|-----------|
| Legal Shield | Employee cafeteria plan | \$ | 84.70 |
| Nationwide Retirement Solutions | deferred comp | \$ | 735.00 |
| Retirement Plans Div of Ameritas | county retirement | \$ | 15,095.45 |
| Retirement Plans Service Center | deferred comp | \$ | 320.00 |
| Washington National Ins Co. | Insurance | \$ | 35.27 |

Roads / Bridge Fund

| | | | |
|-----------------------------------|------------------------------|----|-----------|
| AFLAC | insurance | \$ | 360.62 |
| Dixon County Imprest Payroll Acct | FICA, Fed & State WH Taxes | \$ | 11,011.95 |
| Dixon County Insurance Fund #1275 | employee share of health ins | \$ | 13.00 |
| First Concord Benefits Group | Employee cafeteria plan | \$ | 320.00 |
| Liberty National | Employee insurance | \$ | 106.56 |
| Nationwide Retirement Solutions | deferred comp | \$ | 260.00 |
| Retirement Plans Div of Ameritas | county retirement | \$ | 4,902.04 |
| Washington National Ins Co. | Insurance | \$ | 61.05 |

985 Child Support

| | | | |
|-----------------------------------|----------------------------|----|--------|
| Dixon County Imprest Payroll Acct | FICA, Fed & State WH Taxes | \$ | 231.00 |
| Retirement Plans Div of Ameritas | county retirement | \$ | 70.70 |

911 EMERGENCY SERVICES

| | | | |
|-----------------------------------|------------------------------|----|--------|
| AFLAC | insurance | \$ | 69.81 |
| Dixon County Imprest Payroll Acct | FICA, Fed & State WH Taxes | \$ | 901.42 |
| Dixon County Insurance Fund #1275 | employee share of health ins | \$ | 1.00 |
| Nebraska Child Support | Child Support | \$ | 445.00 |
| Retirement Plans Div of Ameritas | county retirement | \$ | 344.95 |

NOXIOUS WEED CONTROL FUND

| | | | |
|-----------------------------------|------------------------------|----|----------|
| Dixon County Imprest Payroll Acct | FICA, Fed & State WH Taxes | \$ | 1,967.66 |
| Dixon County Insurance Fund #1275 | employee share of health ins | \$ | 2.00 |
| Nebraska Child Support | Child Support | \$ | 475.76 |
| Retirement Plans Div of Ameritas | county retirement | \$ | 739.83 |

Motion was made by Blohm, seconded by Mackling to allow all claims for payment. On roll call vote, Motion carried. Supervisors voting in favor of said motion were: Don Anderson, Neil Blohm, Alan Mackling, Terry Nicholson, William Koch and Lisa Lunz. Absent: None. Supervisors voting against: None.

Correspondence was reviewed.

County Attorney, Leland Miner was present to discuss legal concerns of the Board.

There were no committee reports.

The Noxious Weed Board deposited \$13,656.34 this month.

There being no further business to come before the Board, motion was made by Blohm, seconded by Nicholson to adjourn. On roll call vote, Motion carried. Supervisors voting in favor of said motion were: Don Anderson, Neil Blohm, Alan Mackling, Terry Nicholson, William Koch and Lisa Lunz. Absent: None. Supervisors voting against: None. The Board adjourned at 1:45 P.M.



Dixon County Board Minutes



ATTEST: _____

CINDY PURUCKER
DIXON COUNTY CLERK

LISA LUNZ, CHAIR
DIXON COUNTY BOARD OF SUPERVISORS

DIXON COUNTY BOARD OF EQUALIZATION PROCEEDINGS

The Dixon County Board of Equalization met on December 17, 2019 at 11:00 A.M. for an adjourned meeting in the Jury Room in the Dixon County Courthouse in Ponca, Nebraska. Chair Lisa Lunz called for roll call of members present. Answering were: Don Andersen, Neil Blohm, Alan Mackling, Terry Nicholson, William Koch and Lisa Lunz. Absent: None. Also present were Cindy Purucker, Dixon County Clerk and Secretary to the Board and Amy Watchorn, Dixon County Assessor. Chair Lunz gave notice to the public of the location of the posted Open Meetings Law.

Motion was made by Koch, seconded by Andersen to show by the records that this meeting was preceded by due and legal notice in the Bank of Dixon County, bulletin board in the lower hall of the courthouse, bulletin board in the County Clerk’s Office and two County newspapers, and all Board Members were notified simultaneously and the agenda of all known business to come before the Board of Equalization was posted in the office of the County Clerk. On roll call vote, Motion carried. Supervisors voting in favor of said motion were: Don Anderson, Neil Blohm, Alan Mackling, Terry Nicholson, William Koch and Lisa Lunz. Absent: None. Supervisors voting against: None.

Motion was made by Koch, seconded by Mackling to approve the minutes of the last meeting as written. On roll call vote, Motion carried. Supervisors voting in favor of said motion were: Don Anderson, Neil Blohm, Alan Mackling, Terry Nicholson, William Koch and Lisa Lunz. Absent: None. Supervisors voting against: None.

There were 8 tax list corrections and no exemption applications reviewed.

There being no further business, the Board reconvened as Board of Supervisors.

ATTEST: _____

CINDY PURUCKER
DIXON COUNTY CLERK

LISA LUNZ, CHAIR
DIXON COUNTY BOARD OF EQUALIZATION